Orr's-Bailey Yacht Club
Board of Directors Meeting Minutes
September 1, 2026
5:30 p.m. via Zoom

Directors Present: Dawn Kalmar, Commodore; Holly Lusk, Vice Commodore; Tara McCarthy, Secretary; Liz Incze; Lee McIlvaine; Tom Nicholson; Christine Patton; Andy Rusczek; Phil Sumner; Jan Skillings-Goff

Directors Absent: Chris Nichols; Allan Jarvis

Guests Present: Jon Skinner, Treasurer

1. Call to Order

The meeting was called to order by Commodore Kalmar at 5:33 p.m.

2. Minutes

On a motion by Patton with a second by Nicholson, the vote was unanimous of those present to approve the minutes of the July 20, 2026 Board of Directors Meeting, as presented. On a motion from McCarthy seconded by Sumner, the Board voted to change the date of the next Annual Meeting to August 21, 2027 (a *post hoc* note will be added to the August 15 minutes to indicate the date change). On a motion from Incze seconded by Nicholson, the Board voted to approve August 15, 2026 minutes of the Meeting of the Board of Directors: Election of Officers.

3. Treasurer's Report/Approval of July Financial Statement

Skinner indicated that the finances appeared to be in balance. Sailing school revenue was favorable. The Finance Committee intends to prioritize ensuring that the billing process is more streamlined than it was this year, in which the capital fee invoice went out after the dues invoice, and it created confusion. The Committee will meet in January to make sure all goes smoothly and that security is adequately addressed. Kalmar asked Skinner to ensure that Finance Committee includes adequate information in the subject line or body of the notification for the invoice. On a motion to approve by Skillings-Goff, seconded by Sumner, the July Financial Statement was approved by directors except for Incze, who abstained.

Kalmar asked whether the Board would maintain an Assistant Treasurer position going forward, and whether such a position was required in Bylaws. Lusk indicated that is referenced in the Bylaws and will advise after the meeting on whether a vote is required. Kalmar noted that it appears that a vote for the Assistant Treasurer position was taken last year during the Special Board Meeting to elect officers, immediately after the Annual Meeting. It was determined that Patton would speak with Sue Baker and if she is willing to continue to serve as Assistant Treasurer, the Board will vote on this position via email.

4. Board Priorities

Kalmar commented that several issues have risen to the top of the priorities list, as follows:

A. **Establishing a digital storage of club records and implementation of Club email accounts.** Incze commented that secure club-specific emails would increase security and, while not yet implemented, could create improvement in communication behavior, but that the path forward for digital recordkeeping is less clear. Kalmar will investigate establishing a club email domain for emails from the officers/board. Kalmar commented that with respect to recordkeeping, there are multiple files that need to be consolidated and stored securely in an electronic form, which could also help us with respect to understanding volunteer capabilities and recruitment. Kalmar will ask the information technology consultant/webmaster what, if anything, has been set up for cloud storage.

B. **Increasing and improving our social activities to bring people together and foster member connectivity and club culture.** Kalmar suggested that based on her observations we may need to explore ways to increase social opportunities. A discussion ensued about whether the membership's appetite for events is low, or whether there are practical barriers to hosting events. Kalmar expressed a desire to hear from the Social Committee about what the barriers have been, and to pilot adding back in at least some of the events that have disappeared from the schedule, with the Board committing to securing monetary and/or volunteer support for the Social Committee to do so. Lusk commented that one of the ways people used to meet people at the club was working at these events, and that opportunity for connection of members to other members has been lost. Nicholson and Incze echoed that sentiment, and Incze indicated that there may be an opportunity to understand the issues and address them. Kalmar expressed support for exploring no-cost opportunities for connection as well, and emphasized that she links the Club's provision of social opportunities to our ability to recruit volunteers, Directors, and Officers, and to create a culture that people want to participate in sustaining.

   Kalmar offered to meet with Social Committee members to learn what the challenges and obstacles are or have been, to express that the Board would like to bring back several of the larger scale events next year, and to extend Board support to the Committee in administering them. Kalmar suggested that this is important to explore before the budget is set and presented this Fall. Skinner commented that using some of the Club's available funds to support the events would be reasonable. Incze commented that now may be a good time to start planning for next summer; approximately 15% of members do not have boats, so offering more social opportunities supported/funded by the Club makes sense.

C. **Succession planning: establishing a pipeline of leaders for the future.** Kalmar commented that we should assess the volunteer forms in Sandy's files and see whether there are potential board candidates to nominate beginning as soon as practicable so that we have identified candidates as early as possible next year.

5. Other Business

Sumner brought to attention that there appears to be a potential error on the landing page of the website impeding navigation. Sumner offered to enquire about it with the IT consultant. Kalmar raised the issue of whether we need to move to a retainer model with the IT consultant, given multiple points of contact. Incze suggested an internal point of contact for all things web-related to manage costs with IT consultant. Kalmar asks that the IT consultant

submit an inventory of all matters he is working on, and to estimate his per month costs, so that we can determine whether a retainer or hourly is better. Kalmar will request this information from the IT consultant. Kalmar stated that we should identify one Club liaison to the IT consultant going forward; Sumner will send Kalmar an email regarding the landing page issue and she will communicate this particular concern in the meantime.

6. **Next Meeting Date**
   The next Board meeting will take place October 6, 2026 at 5:30 p.m. via Zoom.

7. **Adjournment**
   On a motion by Lusk, with a second by Nicholson, the vote was unanimous to adjourn the meeting at 6:43 p.m.

Respectfully submitted,

Tara McCarthy, Secretary