Orr's-Bailey Yacht Club
Board of Directors
Minutes
July 20, 2026
6:00 p.m. via Zoom

Directors Present: Allan Jarvis, Commodore; Dawn Kalmar, Secretary; Howard Levitan; Lee McIlvaine; Chris Nichols; Tom Nicholson; Christine Patton; Andy Rusczek, Vice Commodore; Janice Skillings-Goff; Phil Sumner

Directors Absent: Liz Incze; Tara McCarthy

Guests: Sue Baker; Traci Sumner; Paul Cournoyer; Ed Kenyon

1. Call to Order

The meeting was called to order by Commodore Jarvis at 6:02pm.

2. Minutes

On a motion Skillings-Goff with a second by Nicholson, the vote was unanimous of those present to approve the minutes of the June 15, 2026 Board of Directors Meeting, as presented.

3. Treasurer's Report

Hamilton reviewed the financial report for June 2026. Profit exceeded the budget in June by $2470 due. Three members have outstanding reserve fees. Jarvis offered to call each of them as a final reminder.

June expenses were under budget ($5632 vs $8238). Drivers of expenses were website and database fees of $3044, Clubhouse maintenance of $1413. YTD expenses are below budget while net operating income is $6143 higher than the $90,040 budgeted.

In June, $23,534.15 was transferred from the Capital Reserve Account to Checking for final payment of the fuel system repairs.

Allan asked about the fuel line item and the status of invoicing and billing. There has been a delay due to delayed invoicing from Dead River.

Jarvis reported increases in expenditure for web services. YTD we have incurred ~$6000 in web service and database fees. ~$2600 is due to additional services performed in light of the cyber attack earlier in the year.

On a motion by Patton and second by Sumner, the vote was unanimous of those present to approve the financial statement for June 2026, as submitted.

5. New business

Waterfront & Anchorage
Ed Kenyon presented a request for funds to repair fasteners on the floats that are failing prematurely. Red Fish which performed the work came out to inspect and confirmed the need to replace the screws. These are the same screws used in the past so its unclear why they are failing. Redfish agreed to perform the work free of charge if the Club purchased the new hardware. The recommendation is to replace with marine grade 316 stainless steel at a cost of $3390. Other options would be 305 stainless steel of $2487 or coated screws $1269. The 316 is marine grade and preferable because it is marine grade.

On a motion by Patton and second by Sumner the vote was unanimous of those present to approve the W&A recommendation to approve the recommendation to purchase 316 marine grade screws and work with Red Fish to perform the replacement.

Merchandise Committee
Traci Sumner has been running the committee for three years and reminded the Board that the original intent was to transition the Committee to an online offering. Sumner believes this is the right time to do so and proposed disbanding the committee. She offered to stay on as the liaison with the vendor, if needed. As part of her report, she shared there are currently ten committee members and even still is unable to staff club events. Catalog sales do not occur at club events and there is a significant amount of old inventory. Inability to process electronic payments has been a barrier to purchases.

There was a discussion of next steps, including talking to the Social Committee leaders and Merchandise Committee members about how to generate interest in merchandise and potentially transition away from the current model.

4. Old business

2026/27 Officer Positions
Jarvis shared that following the May meeting of Directors, Kalmar volunteered to assume the role of Commodore with Holly Lusk as Vice President and Tara McCarthy as Secretary. Kalmar thanked Jarvis and expressed her enthusiasm for taking on the role along with Lusk and McCarthy.

Jarvis continued with an update on the Treasurer search. Jon Skinner was identified as a candidate and has expressed interest in taking on the role. Skinner is an economist but not an accountant. As part of the vetting process, Skinner met with Jarvis, Hamilton, Kristin Fletcher (Finance Committee Chair), Baker and Kalmar. Feedback has been positive related to his ability to perform the role and be a contributor to the club more broadly. Baker knows Skinner and supported his candidacy. Kalmar shared her positive impression and reiterated the points made by Jarvis.

QuickBooks Online
Levitan presented a recommendation for an investment in enhanced security related to our QuickBooks account. He has presented the recommendations to the Finance Committee for consideration and a recommendation. We currently pay $115 per month. The advanced offering

is $275 per month following a discounted initial 3 months.

Webmaster – retainer vs invoice model Allan/Liz
Ben Kouba, owner of Leaf 9 has asked to transition to a monthly retainer for 10 hours per month at a discounted rate ($125 vs $175 per hour). A discussion ensued as to how we are working with Ben and whether we should consider a single point of contact for managing our requests of Ben. Incze has been the primary contact with Kouba and is not in attendance tonight. Jarvis will respond to Kouba while the Board gathers additional information and considers the needs and how to manage the work stream.

Annual Meeting: August 15
Jarvis is preparing to electronically send the annual meeting packet to members. Jarvis has asked Hamilton to provide more detail on the Financials than what has been shared in the past. P&L 2025, Balance Sheet 2025, YTD P&L for first 6 months of 2026.

Other Business & Next Meeting Date
There is no meeting currently scheduled for August. Kalmar will be in touch with a proposed meeting schedule going forward.

On a motion by Kalmar with a second by Nicholson, the meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Dawn Kalmar, Secretary