Orr's-Bailey Yacht Club
Board of Directors
Minutes
March 16, 2026
6:00 p.m.
Via Zoom

Directors Present: Allan Jarvis, Commodore; Andy Rusczek, Vice Commodore; Howard Levitan; Tara McCarthy; Lee McIlvaine; Chris Nichols; Tom Nicholson; Christine Patton; Jan Skillings-Goff; Phil Sumner

Directors Absent: Dawn Kalmar, Secretary; Liz Incze

Guests: David Hamilton, Treasurer; Kristin Fletcher, Chair, Finance Committee

1. Call to Order and Comments

The meeting was called to order by Commodore Allan Jarvis at 6:04 p.m.

Adjustment to the agenda was addition of Membership Committee report in agenda item 6: New Business.

2. Approval of the Minutes of February 17, 2026

On a motion by Sumner, with a second by Nicholson, the vote was unanimous of the Board members present to approve the minutes of February 17, 2026, as presented.

3. Review/Approval of the Re-Issue of the Treasurer's Report of January 20, 2026

Treasurer Hamilton consulted with club accountant Inga Bozsik for advice regarding the appropriate posting of the cyber loss in the financials. It was recommended that the amount be moved from the P&L statement to the Balance sheet on entry line 1153, as a receivable. At year end, if the monies are not recovered, the receivable would be written off as bad debt.

Jarvis commended the supportiveness of the membership following the e-blast notification of the financial loss.

Approval of the Treasurer's Report of February 17, 2026

Hamilton reported that profit in February missed the budget ($2,246) due primarily to delayed revenue of member dues because billing notices were sent out late. Dues were slightly behind schedule ($6,550). However, AFSS income exceeded the budget by $4,340. Operating expenses were slightly over budget by ($2,246) due largely to a one-time expense of $1,578 for the property survey. We have received $7,600 in Capital Reserve payments.

On a motion by Skillings-Goff, with a second by Levitan, the vote was unanimous of the Board members present to:

- approve the updated treasurer's report for January 20, 2026, to reflect the $10,000 cyber security loss being categorized;
- approve the treasurer's report of February 17, 2026, as presented.
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4. Old Business

a. Update – OBYC Cyber Security Subcommittee

Jarvis reported that after the February 17 Board meeting, the OBYC Cyber Security Subcommittee was formed and consists of Andy Rusczek, Howard Levitan, Liz Incze, Jeff Slocum, Judy Woodbury and Allan Jarvis. Slocum and Woodbury volunteered after seeing the member e-blast that was sent out on that topic. The first meeting was on March 5, 2026, and Ben Kouba, OBYC webmaster and owner of Leaf9 web services, went through the club website and made some recommendations for security improvements. Kouba put his recommendations in the form of a proposal for discussion and review. The committee will meet to peruse the recommendations, clarify security questions in regards to permissions, administrative oversight, banking, Quickbooks and WordPress.

b. Succession Planning – 3rd Session: Filling the Commodore and Treasurer Positions

Commodore: Jarvis said he has talked with most everyone on the board about filling the commodore position. If no one steps up he has outlined some scenarios to lessen the duties into a manageable format to ease filling the position.

1. Operate under the bylaws and have the current system in use for 72 years.
2. Operate under the bylaws and hire a club manager which would require financial expense.
3. Change the Bylaws to open commodore position to a non-board member like the treasurer position.
4. Change the bylaws to allow co-chairing or an executive committee and split duties such as running meetings, working with the five key committees, keeping compliance with bylaws and club rules.

It was also suggested to check area yacht clubs to see if they are having a similar problem with filling commodore position. Several board members indicated that they favored hiring a manager or paying the commodore, sharing the commodore duties with other members of the board, and bylaws change to allow the possibility of an executive committee to run the board. Jarvis said that his goal is to have the board officers set by May.

Treasurer: Hamilton explained that filling this position requires a person with clear financial qualifications, ability to communicate and assist the bookkeeper, and prepare financial reports. He says he spends about 7-10 hours a week on his duties.

5. New Business

a. Website Updates

Jarvis asked about who updates the website with current committee members and membership statistics. Patton said she sends items like the approved minutes in pdf format to Ben Kouba at Leaf9 who posts them on the Member Page under Board Minutes. Jarvis said he would proceed to get the updates on the website following the same format.

b. Volunteer Forms

The Membership Committee has been sending the old version of the volunteer forms to new members and wanted to know if there is an update. Jarvis had asked Incze about them and she reported that since electronic payment of dues, volunteer forms have not gone out to the general membership because there was no way to return them and to whom. Sumner, who worked on volunteerism last

fall, felt the topic should be revisited. Problems with members who do not volunteer, or those who get on committees but do not volunteer, were discussed including the fact that other volunteer yacht clubs have charged members a fee for not volunteering. It was decided to revisit in April to update forms and how to proceed.

c. Report from the Membership Committee

Nicholson reported from Membership Committee Chair, Sandy Nelson, that the current membership stands at 260 members, and there are 27 on the waiting list. So far in 2026, 10 people on the waiting list moved to regular membership. The usual is between 9-12. Nelson also reported that there are often 3 or 4 resignations around dues deadline.

6. Any Other Business - None

7. Confirm April 20, 2026 Board Meeting at 6:00 p.m.

Jarvis set the next Board meeting for Monday, April 20, 2026, at 6:00 p.m. by Zoom.

8. Adjournment

On a motion by Nicholson, with a second by Nichols, the vote was unanimous of the Board members present to adjourn at 7:57 p.m.

Respectfully submitted,

Christine Patton, Secretary *Pro Tem*