Orr's-Bailey Yacht Club
Board of Directors
Minutes
February 17, 2025
5:30-7:00 p.m.
Via Zoom

Directors Present: Liz Incze, Commodore; Andy Rusczek, Vice Commodore; Sue Baker, Treasurer; Phil (Smokey) Sumner; Christine Patton; Chris Nichols; Howard Levitan; Bunny Siegel; Lee McIlvaine; Jan Skillings-Goff

Directors Absent: Dawn Kalmar, Secretary; Tara McCarthy; Bob Seaman

Guests: Paul Cournoyer and Ed Kenyon, Waterfront and Anchorage Committee

1. Call to Order and Comments

The meeting was called to order at 5:32 p.m. by Commodore Liz Incze. She went over agenda items and some upcoming concerns.

2. Waterfront and Anchorage Update

Ed Kenyon Paul Cournoyer updated the board on club dinghies and vacant moorings not in use.

A. Puffin Dinghy Replacement Plan

A new 10-foot dinghy was purchased from Puffin Boats as authorized at the January 13 Board meeting. Repairs to the 8 ft dinghy were placed on hold pending its possible replacement. However, after further assessment of the dinghy fleet for 2025, it was decided that they would wait and ask for a 2026 capital expense to purchase a new dinghy as part of the dinghy replacement plan.

B. Vacant Moorings

Because several moorings in the anchorage field have been vacant for several years and the club anchorage is getting crowded, the committee chairs plan to initiate an annual two-step approach to inquire about the intent of those moorings.

Step 1: In March, if there are any members that do not renew their OBYC membership and still have a mooring in the field, an inquiry will be sent about the intent for the mooring.

Step 2: In May, check with the Town Harbor Master to determine whether any OBYC members' moorings have not been paid. Then similarly, contact the members asking the intention of their moorings.

The object is to help grant requests for new locations, and provide mooring spots for new members.

A generic notice will be e-mailed to club members and states the following:

Hello (Name),
We are updating the OBYC mooring field and would like to know your intentions for your mooring (number XXX). We have requests from several members to move their mooring locations and knowing your plans will help us meet current and future members' needs. Would you please advise if you plan to use your mooring this year, or if you have other plans? Thank you for your assistance.
Paul and Ed,
OBYC Waterfront and Anchorage Committee Co-Chairs

It was announced that the spring work party date is May 3 at 10:00 a.m., and the waterfront commissioning (floats in) date is May 7 at 6:30 a.m.

3. Review/Approval of the Financial Report for January 2025 Financials

Baker reported that there are 26 more days for members to submit dues. There are 25 applications in for summer sailing school, and taxes are being prepared for the CPA. Because several Board members had not received the January financials, e-mailed on 2/10/25, they were not voted on, but will be considered for approval along with the February financials at the March meeting.

4. Report Review/Approval of the Minutes of January 13, 2025

On a motion by Nichols, with a second by Rusczek, the vote was unanimous of the Board members present to approve the minutes of January 13, 2025, as presented.

5. Volunteer Survey

Sumner presented a draft of a new Google Docs Volunteer Survey. Suggestions and additions from committee chairs were incorporated in this draft. Siegel explained the assets of using this format for its ease to complete and submit online. Results are calculated on an automatic spreadsheet. The spreadsheet will then be shared with committee chairs. Skillings-Goff and Incze said they would work on an email to send to membership, along with the final form, within the next 10 days.

6. Commodore's Concerns and Additional Items for Discussion

Incze said that there are upcoming important openings to be filled in 2025. Namely, Treasurer, Commodore, and Assistant Treasurer. Both Baker and Incze are preparing to step down from these positions by annual meeting on August 16.

A. <u>Discussion Items and Action Planning</u>

1. Replacement for Long Time Treasurer Sue Baker – urgent

Incze stressed the need to address the club's bookkeeping and many of the other financial and club management duties that Baker has been doing. It is unknown if we have another club member able to perform these duties. The Commodore asked for a subcommittee to work on a job description and report results to the Board at its March meeting. Nichols, Baker, Skillings-Goff, Incze and Levitan volunteered. The Finance Committee will be contacted to see if a member from that committee can assist also.

Another concern was to discuss officer slots for 25-26 season as Incze says she will not be

continuing as Commodore after August.

2. Others Concerns to Prioritize for Importance in 2025, or Defer

   Club membership is currently capped at 260 with 35 on the waiting list. Family members wanting to gain membership have constantly gone to the head of the list, and those not related have continued to move down the list and wait longer than expected. Incze questioned if an adjustment needs to be made or leave this process as it is.

   She reported that several committees have taken to a model of "executive committees" for what was previously committee chairs. She then asked if board liaisons are necessary to communicate with the board. She also reiterated that committees should keep working on succession plans to keep future leadership intact, but also questioned if there are ways to make leadership decisions easier.

7. Communication to Members

A. Nominating Committee Support

The Commodore said that several of the board members are in their first terms, with one terming out. There are some good future board possibilities for consideration, but recruitment has fallen to only a few Nominating Committee members. She asked if there may be ways to make the process smoother.

B. And C. Timing & Messaging

Commodore Incze asked board members to rate the above priorities, and get back to her to determine further consideration.

8. Confirm March Meeting

Incze set the next Board meeting for Monday, March 17, 2025, 6-7 p.m. by Zoom.

9. Adjournment

On a motion by Sumner, with a second by Patton, the vote was unanimous of the Board members present to adjourn at 7:05 p.m.

Respectfully submitted,

Christine Patton, Secretary *Pro Tem*