Orr's-Bailey Yacht Club

Board of Directors
Minutes
September 12, 2023 Via Zoom

Directors Present: Liz Incze, Bob Seaman, Diana Kenyon, Lee McIlvaine, Bunny Siegel, Janice Skillings-Goff, Phil Sumner, Chris Nichols, Tara McCarthy

Directors Absent: Dawn Kalmar, Howard Levitan, Andy Rusczek

Guests Present: Sue Baker (Treasurer), Paul Cournoyer (Waterfront & Anchorage), Sandy Nelson (Membership)

Call to Order: The meeting was called to order at 6:01 p.m. by Commodore Incze.

Opening Comments: Incze encouraged new members to read club bylaws and rules; understand individual responsibilities of Board members. Incze discussed meeting structure, typical hourlong format, as well as standard use of Robert's Rules of Order.

Approval of August Minutes: On a motion by Incze, with a second by Siegel, a quorum of the Board (including 5 voting board members present and proxies from Levitan and Rusczek provided to Commodore Incze in advance of the meeting) voted to approve the minutes from the August 15th Board meeting. .

On a motion by Seaman, with a second by Nichols, the Board members present voted to approve the Minutes from the August 20th Board meeting, with the exception of McCarthy, who abstained.

Approval of August Financials: Baker provided a brief update on various capital fund moves and the ongoing transition to QuickBooks online for accounting; Baker noted that final AFSS figures are anticipated in October. On a motion by Sumner, with a second by Seaman, the Board members present voted to approve the August Financials.

Waterfront & Anchorage Discussion: Cournoyer provided an update regarding the tropical storm level weather conditions forecasted to impact Orr's Island later in the week. In response to the forecast, the Waterfront & Anchorage Committee recommended the following actions be taken in accordance with the Waterfront Storm Policy:

1) Waterfront & Anchorage sends an announcement to the membership with relevant recommendations and information (e.g., suggested removal of dinghies, suggested removal of vessels (if possible), suggested securing of mooring lines, and notification regarding planned shut off of gas and water for the duration of the storm).
2) Waterfront & Anchorage works with several volunteers on September 14th to remove most club dinghies and shore up the float system with anchors and ties.

On a motion by Skillings-Goff, with a second by Seaman, the Board members present voted to approve the recommendations made by the Waterfront & Anchorage Committee and take the above actions.

It was also noted that the pulled pork dinner is Saturday and Incze directed Siegel and Seaman to work with the Social Committee to determine whether to cancel or postpone the dinner in advance of the storm and communicate any schedule change as needed to the membership.

Background on Water Planning: Incze provided an overview of the discussions held during the 2022 budget season regarding establishing capital reserves for water planning and long term maintenance. She stated that there is no problem with the water, but that the Finance Committee, led by Mark Tubinis and other interested members, is proactively taking a phased approach to (1) gather baseline data on the Club's water use, access, and needs, (2) develop a forward-looking plan that anticipates potential costs and contingencies, and (3) propose that plan and associated budget projections to the Board during the annual budget review in November.

Miscellaneous Updates: Incze noted that a new automated external defibrillator (AED) has been procured and is installed in the public area of the clubhouse where it may be readily accessed in the event of a medical emergency. Incze informed the Board that the new website is still not functioning at 100%, but progress is being made in improving its functionality. A discussion ensued about whether to discuss a potential change to the club rules regarding smoking at the same time that the Board discusses a potential change to the club rules regarding support for external organizations.

New Business: No new business was raised.

Executive Session: On a motion by Incze, seconded by Nichols, the Board members present voted to go into Executive Session at 6:55 p.m. for the purpose of having a confidential discussion. All guests left the meeting and only Board members present remained. On a motion by Siegel, seconded by Sumner, the Board members present voted to end Executive Session at 7:15 p.m.

Adjournment: On a motion by Incze, seconded by Seaman, the vote was unanimous of those Board members present to adjourn at 7:18 p.m.

Respectfully submitted,

Tara McCarthy, secretary pro tempore (standing in for Dawn Kalmar)