Orr's-Bailey Yacht Club
Board of Directors
Minutes
January 13, 2025
5:30-7:00 p.m.
Via Zoom

Directors Present: Liz Incze, Commodore; Andy Rusczek, Vice Commodore; Sue Baker, Treasurer; Phil (Smokey) Sumner; Christine Patton; Chris Nichols; Howard Levitan; Bunny Siegel; Lee McIlvaine; Jan Skillings-Goff; Tara McCarthy

Directors Absent: Dawn Kalmar, Secretary; Bob Seaman

Guests: Paul Cournoyer and Ed Kenyon, Waterfront and Anchorage Committee; Bill Bulkeley, Newsletter; Sandy Nelson, Membership Committee; Margie Rusczek, Social Committee

1. Call to Order

The meeting was called to order at 5:32 p.m. by Commodore Liz Incze. She adjusted the agenda to add a vote to approve the November 18, 2024 minutes.

2. Report Review/Approval of the Minutes of November 18, 2024

Incze corrected the spelling of a name.

On a motion by Patton, with a second by Rusczek, the vote was unanimous of the Board members present to approve the minutes of November 18, 2024, as corrected.

3. Financials

A. Change to Approved Budget Item on Dinghies from Waterfront & Anchorage Committee

Co-Chairs Cournoyer and Kenyon explained about the unexpected increased repairs to one of the larger dinghies, which was bringing the cost closer to the purchase price of a new one. After discussion about the conditions of all the dinghies, they asked for a second capital request to purchase a new10-foot Puffin dinghy from Puffin Boats. If repairs have not started, board members asked Cournoyer and Kenyon to check on the cost of repairs to the smaller (8-foot) dinghy, versus the cost of a new 8-foot dinghy, to see if that would be in order rather than spending close to purchase price for repairs.

On a motion by McCarthy, with a second by Nichols, the vote was unanimous of the Board members present to approve a capital request of $2,655 to purchase a new10-foot dinghy from Puffin Boats.

Sue Baker entered the meeting at 5:50 pm.

B. Resolution to Support Operational Issue

Sue Baker explained that Androscoggin Bank has requested the following resolution be approved by the OBYC board.

Proposal: It is resolved that Treasurer, Suzanne Baker, and Finance Committee Chair, Kristin Fletcher, are authorized operators and signatories of the Orr's Bailey Yacht Club Checking and Savings Accounts at Androscoggin Bank. Peter Taylor should be removed as a signatory.

On a motion by Levitan, with a second by Rusczek, the vote was unanimous of the Board members present to approve the resolution as presented effective January 13, 2025.

C. Review/Approval of the Financial Report for November and December Financials

Levitan commented on the solid status of club finances at years end.

On a motion by Rusczek, with a second by Nichols, the vote was unanimous of the Board members present to approve the financial reports for November 2024 and December 2024 as presented.

4. Volunteerism

Review of committee input:

Sumner reported despite a healthy membership, the need for volunteers at all levels is increasing. He reviewed the results of a recent survey from committee chairs and their need for volunteers. In particular, six committees had the greatest needs. From these results he came up with 10 recommendations.

Recommendation and prioritization:

1. Re-instate sending the volunteer request form to current members in Jan/Feb either with membership dues or separately.
2. Highlight specific volunteer needs on the volunteer request form.
3. Solicit input from committee chairs regarding needs to include on the annual volunteer request form sent out.
4. Advertise volunteer needs in the newsletter at the beginning of each month.
5. Establish a cloud account for Membership Committee files of waiting list applications accessible by the committee chair and commodore.
6. Have a line item on the membership roster that lists professions and or special interests.
7. Board should identify to Nominating Committee by February the candidates to be replaced.
8. Board should identify skill sets needed to add to the board.
9. Board and Nominating Committee should discuss possible candidates in April.
10. Do we consider a minimum volunteer requirement vs an added fee, when and how to consider implementation?

Call to action:

Discussion settled around developing a new membership volunteer form. Committees will be listed with brief description of duties and needs from committee chairs (Items 1-4 above). The format was discussed as well as the means of returning the forms and compiling the results. The volunteer form will go out separately from dues bills in an email with the Commodore letter.

Sumner, Rusczek, Siegel, Nichols and Skillings-Goff volunteered to work on the form with the goal

to have it ready to go out to membership on or around the first of March.

5. **Additional Volunteer Items**

   This item is postponed to the February board meeting and will include: Review/clarification of Commodore comments, Additional items, if any, Prioritization, and Next Steps.

6. **Confirm Next Meeting**

   Incze set the next Board meeting for Monday, February 17, 2025, 5:30-7 p.m. by Zoom.

7. **Adjournment**

   On a motion by Patton, with a second by Nichols, the vote was unanimous of the Board members present to adjourn at 7:08 p.m.

Respectfully submitted,

Christine Patton, Secretary *Pro Tem*